

OVERVIEW AND SCRUTINY TASK GROUP - STAFF SICKNESS ABSENCE

WEDNESDAY, 27TH JANUARY 2016, 6.00 PM
COMMITTEE ROOM 1, TOWN HALL, CHORLEY

The attached additional information has been requested by the Chair to help members give full consideration to this item.

Agenda No Item

4 ATTENDANCE MANAGEMENT REPORT

(Pages 21 - 40)

The additional information includes -

- A copy of the attendance policy detailing the procedure for reporting absence (appendix A) and conducting welfare meetings. This also includes the process for managing short-term (including trigger points) and long-term sickness (the notification procedure)
- Return to work Interview completion rates broken down by month, including those completed within 7 calendar days.

GARY HALL
CHIEF EXECUTIVE

Electronic agendas sent to Members of the Overview and Scrutiny Task Group - Staff Sickness Absence

If you need this information in a different format, such as larger print or translation, please get in touch on 515151 or chorley.gov.uk

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